

ANNEX B: TECHNICAL SHEET

LITB-2021-9167785 Supply of Recreational items Board games & Footballs

SUMMARY OF IMPORTANT BIDDING INSTRUCTIONS:

- Bid form shall be filled, signed and stamped
- Annexes B & C shall be signed and stamped

“LITB-2021-9167785 Technical Proposal”

- Technical proposal/bid to be submitted in response to technical specifications as listed in ITB document and on this Annex B: Technical Sheet.
- Technical proposal MUST include all technical specs per item including manufacture country of origin.
- Non-returnable samples for evaluation and testing by UNICEF, of the item and/or of the packing and packaging, prior to any award.
- Samples must correspond 100% to the product(s) being offered; must include the manufacturer's packaging and labeling.
- Samples should be labelled with the UNICEF Solicitation Document number, goods specifications as detailed in this Solicitation Document, Bidder's product reference and Bidder's name and address.

“LRPS-2021-9167285 Financial Proposal”

- Financial Proposal to be submitted separately of Technical proposal.
- Bids to be submitted in USD currency, inclusive of all taxes and any related costs and/or expenses.
- Payment terms 100%, 30 days net after delivery.
- Bidder registration file shall be part of the Financial Proposal; in order to be registered for this bid, the following documents are required.
 1. Filled version of the attached Annex C “UNICEF MDM Vendor Master Registration Template” signed and stamped, in addition to excel format
 2. Copy of Vendor Business License & chamber of commerce registry.
 3. Official signed & stamped letter with vendor account details (Account name, account number, bank name, branch and address, IBAN number, Swift code) under the bank's letterhead; Note: the account should be a USD account.
 4. Proof of bank account current validity as, (Ex: bank statement).
 5. Company's audit financial report (including income statements & balance sheets) of the past two years.
 6. UNGM # (please register on the UNGM site).