



Request for Expression of Interest (EOI)

No LY19EOI002

CLOSING DATE : Tuseday, 1st of October 2019 , 23:30 hrs, Tripoli Time.

The United Nations World Food Programme (UNWFP) Libya Country office would like to invite qualified suppliers/ traders to confirm their interest in supplying different Goods & Services such as:

- IT EQUIPMENT & SOFTWARES
- STATIONERY & OFFICE CONSUMABLES
- CLEANING MATERIALS
- FURNITURES
- CLOTHES & UNIFORM
- MAINTENANCE SERVICES (GENERATOR/AIR CONDITION/ELEVATOR ETC.)
- CONFERRING, ACCOMODATION, CATERING & TRAINING SERVICES
- FUEL & PETROL & LUBRICANT
- TRANSLATION SERVICES
- PRINTING SERVICES
- MEDIA & VIDEO & PHOTO SERVICES
- GENERATORS & INDUSTRIAL EQUIPMENT
- CONSTRUCTION / RECONSTRUCTION WORKS
- SECURITY EQUIPMENT
- VEHICLE SPARES AND SERVICES
- ICT NETWORKING
- ELECTRICAL ITEMS & HOME APPLIANCES
- INSURANCE SERVICES
- THIRD PARTY MONITORING
- COURIER SERVICES
- GROUP TRANSPORTATION AND VEHICLE RENTAL

***Required Documents:**

No	Documents
1	WFP Supplier Registration form duly completed, each page initialed, signed & stamp (request to receive the Form can be sent to LYB.procurement@wfp.org)
2	Copy of Certificate of Incorporation (private held companies only)
3	General Information about the firm and its products/ services you wish to register (Company Profile)
4	Letter of Reference from at least three clients to whom your company has provided goods/ services over the past twelve months
5	Prospective supplier must have a minimum of three years' experience establishment in their line of business
6	Complete set of audited accounts for the last two previous years

WFP, on the basis of financial soundness of the supplier, experience, ability to perform and relevance of the good serviced offered will evaluate each complete application.

Interested suppliers who meet the following requirements are requested to submit their documents as listed below along with their written confirmation to "LYB.procurement@wfp.org" **no later than 1st of October 2019, 23:30 hrs. Tripoli, Libya- Time.**

Please ensure that your confirmation of interest and the required documents reach WFP by the mentioned time.

Sincerely,

Samer Abdeljaber
Country Director,
United Nations World Food Programme Libya Office